

## Request for Proposals for Professional and Consulting Services

The Region IV Development Association (RIVDA) is seeking proposals from qualified individuals or firms to conduct an organizational and operational review of the Idaho Rural Partnership (IRP) and lead the facilitation and development of a strategic plan for 2024-2029. The purpose of this Request for Proposals (RFP) is to solicit offers from qualified consultants to provide an overview of the strengths and weaknesses of IRP's current organization and operations, provide recommendations on the improvement of the overall management structure of the organization, facilitate the development of an organizational strategic plan to guide future operations and identify and recommend sustainable funding sources for the organization. This project is funded through a grant from the U.S. Department of Agriculture – Rural Development awarded to RIVDA and a sponsorship from the Idaho Department of Commerce. Proposers and vendors may be subject to federal requirements associated with the funding.

More information about the services being sought and a copy of the *Scope of Work* can be obtained by contacting the office of Region IV Development Association.

Region IV Development Association, Inc.  
PO BOX 5079  
Twin Falls ID 83303  
(208) 732-5727 ext. 3001

Proposals will be evaluated and ranked on the following criteria. The maximum point value of each criterion is shown in parentheses:

Capacity to Perform the Project	(25 pts.)
Relevant Project Experience	(25 pts.)
Qualifications of Project Team	(20 pts.)
Project Approach and Schedule	(20 pts.)
Competitive price and rates	(10 pts.)
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SUBTOTAL	(100 pts)
Selection Committee Interview (optional)	(50 pts.)
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TOTAL	(150 pts)

Proposals must be received on or before February 13, 2023, at 2:00 PM (MST). Only electronic proposals will be accepted and should be submitted to [jmccurdy@csi.edu](mailto:jmccurdy@csi.edu).

RIVDA, in consultation with the IRP Co-Chairs, reserves the right to reject any and all proposals.

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